

Cheyenne Botanic Gardens

Photography Contract

Photography reservations can be made from 8 a.m. to 10 a.m., Tuesday through Saturday, depending on availability, and the fee must be paid at the time of booking. Reservations must be made in advance. Please call 307-637-6458 to schedule a session before arriving at the Gardens.

This contract signifies your cooperation in following the rules and regulations set by the Botanic Gardens for all current and future photography bookings, both indoor and outdoor. You agree to abide by the following:

- ❖ Neither you nor your client(s) shall at any time walk, stand, sit, kneel, move, touch, lean against, pluck, or otherwise harm any of the plants, flowers, trees, rocks, garden spaces, water features, garden plots, art pieces, sculptures or planted areas.
- ❖ Neither you nor your client (s) shall do or use any of the following (not limited to these items):
 - Glitter, rice, confetti, beads, bird seed, silk or paper flowers, sparklers, fireworks, non-biodegradable items or **helium balloons**. The release of balloons, throwing, setting off, or placing non-biodegradable items or anything that can lead to litter in the garden's spaces or building.
 - Use of fog, haze, CO₂, or other atmospheric devices in the building, or ground spaces.
 - **Open-flame candles** - only simulated candles (battery-operated) are permitted
- ❖ You and your client (s) will stay on all designated pathways and walking areas at all times.
- ❖ Your client (s) will be responsible for any children in the group, and they must be accompanied by an adult at all times.
- ❖ If you are directed by staff to stay in a certain area, space, or level in the building or grounds, you must comply.
- ❖ You will be responsible for any damage created by yourself, your clients, or their guests and will be billed accordingly.

All fields below must be filled out:

Name: _____

Business Name (if applicable): _____

Address: _____

Phone Number: _____

Email: _____

By signing below, you are agreeing to follow the above rules and regulations, and understand that if these rules are broken, ignored, or otherwise not followed your permission to use the space will be revoked immediately and you will not be allowed to take photos in the future at the Gardens in any capacity, including private events. This contract is valid for one year from date of signing and must be reviewed prior to each reservation with a member of staff.

Printed Name of Client

Signature of Client

Date