

# Cheyenne Botanic Gardens

## Photography Contract

This contract signifies your cooperation in following the rules and regulations set by the Botanic Gardens, for all current and future photography bookings both indoor and outdoor. You agree to abide by the following:

- ❖ Neither you nor your client(s) shall at any time walk, stand, sit, kneel, move, touch, lean against, pluck, or otherwise harm any of the plants, flowers, trees, rocks, garden spaces, water features, garden plots, art pieces, sculptures or planted areas.
- ❖ Neither you nor your client (s) shall do or use any of the following:
  - Glitter, rice, confetti, beads, bird seed, silk or paper flowers, sparklers, fireworks, non-biodegradable items or **helium balloons**.
  - The releasing of balloons, throwing, setting off, or placing of non-biodegradable items, or anything that can lead to litter in the Gardens spaces or building.
  - Use of fog, haze, CO<sub>2</sub>, or other atmospheric devices in the building, or ground spaces.
  - **Open flame candles** - only simulated candles (battery operated) are permitted
- ❖ You and your client (s) will stay on all designated pathways and walking areas at all times.
- ❖ Your client (s) will be responsible for any children in the group and they must be accompanied by an adult at all times.
- ❖ If you are directed by staff to stay in a certain area, space, or level in the building or grounds, you must comply.
- ❖ You may use props, tripods, and other lighting equipment as long as it stays within the designated pathways and walking areas at all times. At no time can any equipment or props be placed in, on, under, over, around, or in any way touching any plants, flowers, water features, trees, rocks, garden space, plots, art pieces, sculptures, or planted areas.
- ❖ You will be responsible for any damage created by yourself, your clients or their guests, and will be billed accordingly.
- ❖ You agree to make reservations with a member of Botanic Gardens staff for all indoor photography and stay within the allotted time frame.

**All fields below must be filled out:**

Name: \_\_\_\_\_

Business Name (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

By signing below, you are agreeing to follow the above rules and regulations, and understand that if these rules are broken, ignored, or otherwise not followed your permission to use the space will be revoked immediately and you will not be allowed to take photos in the future at the Gardens in any capacity, including private events. This contract is valid for one year from date of signing, and must be reviewed prior to each reservation with a member of staff.

\_\_\_\_\_  
Printed Name of Client

\_\_\_\_\_  
Signature of Client

\_\_\_\_\_  
Date